

Registering for Programs & Events

Program and event registration can only be done in person or by telephone. To view upcoming library programs and events, go to the library's website at www.ftlnj.org and click on the "Classes & Events" tab. Click on any program title and the program/event information will be displayed.

Child Safety at the Library

Please do not leave your child unattended under any circumstance while visiting the library. The library is a public place and unfortunately may not be a safe place for unsupervised children. Staff members have many duties and are not responsible for babysitting children. Therefore, children ages 12 and under must be accompanied by an adult 18 years or older while visiting the library.

Additionally, children 8 years old and younger must be accompanied by an adult 18 years or older while in the Children's Library.

Library Closings (2019)

New Year's Day
Martin Luther King, Jr. Day
Presidents' Day
Good Friday
Memorial Day
Independence Day
Labor Day
Columbus Day
Election Day
Veterans' Day
Thanksgiving
Day after Thanksgiving
Fall Staff Inservice—December 6 (closed all day)
Christmas Day
Day after Christmas



Placing Holds from Home

As previously mentioned, you may place holds for library materials online:

- Go to www.ftlnj.org.
- Click on "Catalog" under Quick Links.
- In the search box, enter the title or author of the item that you are searching for.
- Use the drop down menu to the right of the search box to indicate a title or author search. You can also search by "subject" or "words or phrase."
- Use the drop down menu below the search box to select the library(ies) that you wish to search.
- When the catalog records come up, click "place hold" next to the item that you want.
- You will need to enter your library card number (no spaces).
- Pickup: select the library where you want to pick up the item.
- Click "place hold."
- Log out.



Welcome to the Franklin Township Public Library



**1584 Coles Mill Road
Franklinville, NJ 08322
(856) 694-2833**

Library Hours

Monday-Thursday 10:00 a.m. to 8:00 p.m.

Friday 10:00 a.m. to 5:00 p.m.

Saturday 10:00 a.m. to 3:00 p.m.

<http://www.ftlnj.org>

Library Mission Statement

The mission of the Franklin Township Library is to provide print and nonprint resources for the informational, educational, and recreational needs of its patrons.

Membership

It's easy to get a library card!

Adults: In order to obtain a library card, the following are acceptable forms of identification with a current address:

- Valid Driver's License
- Vehicle Registration/Insurance Card
- Utility Bill
- Bank Statement
- Tax Statement
- Government-issued ID
- Current copy of high school report card listing name and address

Patrons must present their own library card in order to borrow library materials. Cards are not transferable and are updated yearly.

Children Under 18: A parent or guardian will need to show acceptable proof of address (see above) and sign for the minor's card.

Services @ Your Library

- ◇ Public Internet Computers
- ◇ Wireless Internet Access
- ◇ Mobile Printing
- ◇ Book Holds
- ◇ Interlibrary Loans
- ◇ Downloadable e-books and audiobooks
- ◇ Black & White and Color Printing/Copying
- ◇ Laminating Service (prices vary)
- ◇ Document Scanning to Flash Drive (copier pricing)
- ◇ Fax Sending Service for \$1.00/page
- ◇ Notary Public Services (by appointment)
- ◇ Museum Pass Program
- ◇ Cultural and Educational Programs for Children, Teens, and Adults

Borrowing Guidelines

Materials in the following categories have circulating periods of:

- New Books: 14 days (no renewals)
- Books: 14 days
- Magazines: 14 days
- Entertainment DVDs: 2 days
- Instructional DVDs: 7 days
- Audiobooks: 14 days
- Music CDs: 14 days

Renewals can be requested in person, by telephone, or online at www.ftlnj.org.

Important Reminder

*Borrowers must be at least 18+ years old to check out DVDs.

Fines:

Books/Magazines/Audiobooks/Music CDs:
10 cents/day
Entertainment/Instructional DVDs: \$2.00/day
Interlibrary Loan Requests Not Picked Up: \$2.00

Library Book Drop

All materials may be returned in the book drop any time of the day or night. It is located at the front entrance of the Community Center. All items returned in the book drop after 9:30 a.m. will be credited as being returned during the current business day.

Courtesies

- Food and beverages, including bottled water, are not allowed in the library.
- Cell phones may not be used in the library and must be turned OFF or put on vibrate mode.
- Your card is accepted at 22 other LOGIN libraries; however, each library's borrowing policies are unique.
- The library is unable to accept currency over ten dollar bills. The library only accepts cash/checks.

Online Patron Access

It's easy to access your library account online!

- Go to www.ftlnj.org and click on "Catalog" under Quick Links.
- In the top right corner, enter the 14 digit number on the back of your library card (no spaces).

This will enable you to:

- Check due dates.
- Renew items and place holds.

Desktop Computers @ Your Library

- Sign on to any of the public computers using your 14 digit number on the back of your library card (no spaces).
- Guests may request a "Guest Pass" at the check-out desk and may sign on to any of the public computers using the printed code.
- Prints are sent to the self-service station.
- Printing is \$.15 for each black and white page and \$.30 for each color page.
- All public computers have Microsoft Office 2016 which includes Word, Power Point, and Excel.
- You can use your own flash drive or purchase one for \$4.00 at the checkout desk.
- As a courtesy to your fellow library users, the sound must be turned OFF. Ear buds are available for \$1.00/pair at the checkout desk or you may use your own.
- The library cannot warranty the accuracy, timeliness, usefulness or fitness of information delivered via the internet.
- As with all library resources, the library affirms the right to require that parents or guardians determine and monitor their children's use of the internet. Parental supervision of children searching the internet is advised. It is not the responsibility of the library staff to monitor children.

- Important Reminder-

All public computers will automatically shut down one half hour before closing. All checkout computers and copiers are shut down fifteen minutes prior to closing.