

Franklin Township Library
Board of Trustees
Meeting Minutes
August 15, 2023

ANNOUNCEMENT OF COMPLIANCE WITH THE OPEN PUBLIC MEETINGS ACT - “In accordance with section 3 of the Open Public Meetings Act (P.L.1975, c.231), the Chair declares that adequate public notice of this meeting has been posted at least 48 hours in advance on the Franklin Township Library's website (www.ftlnj.org) and the Township of Franklin's website (www.franklintownshipnj.org), as well as in the Franklin Township Library's newsletter (The Franklin File, 2023, Vol. 9), and The Sentinel (2023).”

CALL TO ORDER

D. Emmons, President, was present and called the meeting to order at 7:04pm.

PLEDGE OF ALLEIGIANCE

D. Emmons, President, led the Board in the flag salute.

ROLL CALL OF MEMBERS

D. Emmons
H. Flaim
A. Fletcher (absent)
P. Robinson
C. Rupp
L. Senor (absent)
K. Shover (absent)
D. Unkow (absent)
J. Wilson
N. Niziolek (Library Director)

FIRST PUBLIC PORTION

Motion: made to open the First Public Portion at 7.05 by H. Flaim, seconded by J. Wilson. Motion carried unanimously.

Motion: made to close the First Public Portion at 7.05 by H. Flaim, seconded by J. Wilson. Motion carried unanimously.

SECRETARY'S REPORT

a. Minutes from July 19, 2023

Motion: made to accept the July 19, 2023, Secretary's Report by J. Wilson, seconded by C. Rupp. Motion carried unanimously.

TREASURER'S REPORT

Motion: made to accept the July 2023 Treasurer's Report by J. Wilson, seconded by H. Flaim. Unanimous roll call approval.

DIRECTOR'S REPORT (SEE INSERT FOR FULL REPORT)

Adult/teen/youth/baby programs
Hearing Loop update
Carpet stain update
Digital sign update
Monthly/Wowbrary Statistics
Inventory of library book holdings will start soon
Strategic planning surveys presented to Senior Citizens at lunch

COMMITTEE REPORTS

No reports this month.

CORRESPONDENCE

None received for this month.

OLD BUSINESS

Digital Sign: Waiting for electrical permits to be submitted to Franklin Township
Library Director will check with Township Engineer regarding sign placement specifications.

Hearing loop: Installation completed. Staff will be trained on Hearing Loop system.

Cleaning company: Cleaning services are in place. Work has been acceptable.

NEW BUSINESS

After Hours Programs:

Teen Lock In. Friday, October 13, 2023, from 5:00-7:00pm.

Motion: made to accept the Teen Lock In Permission Slip, by J. Wilson, seconded by H. Flaim, unanimous approval.

Youth Watercolor Art Reception. September 15, 2023, 5:30-6:30pm. Natalie Niziolek will prepare and send invitations to board members, Township Committee, local school representatives.

Motion: made to approve the Youth Watercolor Art Reception, by J. Wilson, seconded by C. Rupp, unanimous approval.

SECOND PUBLIC PORTION

Motion: made to open Second Public Portion at 7:48pm.

Motion: made to close Second Public Portion at 7:48pm.

CLOSED SESSION

No Closed Session needed.

ADJOURNMENT

Motion: made to adjourn the meeting at 7:49 by H. Flaim, seconded by C. Rupp.

The next regular meeting will be held on September 20, 2023 at 7.00pm.

Respectfully submitted by Patricia Robinson, member