

Franklin Township Library
Board of Trustees
Meeting Minutes for April 15, 2020
Virtual Meeting (Webex)

Open Public Meeting Act: Statement of Compliance – “The Chair declares that, in accordance with the New Jersey Public Meetings Act, adequate public notice of this meeting has been provided in accordance with statute by the Secretary of the Library Board.”

P. Dougherty, President, called the meeting to order at 7:18 p.m.

Present at the meeting: D. Riether, Library Director; P. Dougherty, President; K. Shover, Treasurer; D. Deegan, Township Liaison; J. Wilson; T. Rosa-Rhoades; and A. Fletcher, Secretary.

Absent: M. Gandy, Vice President; D. Unkow, School Liaison; and E. McCann

Secretary’s Report:

Motion: made to accept the February 19, 2020, Secretary’s Report by K. Shover, seconded by J. Wilson. (There was no meeting held in March due COVID-19 Pandemic)

Treasurer’s Report: Bill List, Township Payables, and Budget Report for March and April.

Motion: made to accept the Treasurer’s Report for both March and April by D. Deegan, seconded by T. Rosa-Rhoades. Unanimous roll call approval.

FIRST PUBLIC PORTION

Motion: made to open the first Public Portion by A. Fletcher, seconded by K. Shover. All present approved.

Brenda Bolan, President of the Friends of the Franklin Township Library, was in attendance at the meeting. Mrs. Bolan expressed gratitude for being able to attend the virtual board meeting.

Motion: made to close first Public Portion by J. Wilson, seconded by K. Shover. All present approved.

Director’s Report

Director Riether provided the Board with some of the following highlights:

- Celebrating Dr. Seuss with Magic held on March 14th – 20 kids in attendance
- Trainings, webinars, and meetings attended by library staff
- Library staff working remotely from home
- Various requests for online (temporary) library cards

- Yearly audit in process and should be completed by May meeting

February and March Statistics

OLD BUSINESS

Update on Library Construction Bond Act application – a site map of the Community Center was obtained from the Township and delivered to the Pettit Group.

The deadline for the application was extended to June 5, 2020.

Motion: made to re-visit the next portion of the building plan at a future meeting (pending information from state officials) by D. Deegan, seconded by J. Wilson. Unanimous roll call approval.

NEW BUSINESS

Pandemic Policy

Motion: made to accept Pandemic Policy by D. Deegan, seconded by Terri Rosa-Rhoades, unanimous roll call approval.

RESOLUTION NUMBER 2020-10: made to authorize certain payments prior to Board approval of the bill list by D. Deegan, seconded by K. Shover. Unanimous roll call approval.

Banking – Director Riether will investigate alternative methods of banking during pandemic, first by contacting Newfield National Bank to order signature stamps for checks.

SECOND PUBLIC PORTION

Motion: made to open a second Public Portion by A. Fletcher, seconded by K. Shover. All present approved.

No public comments.

Motion: made to close second Public Portion by K. Shover, seconded by J. Wilson. All present approved.

ADJOURNMENT

Motion: made to adjourn the meeting at 8:01 p.m. by J. Wilson, seconded by K. Shover. All present approved.

Respectfully submitted by Audrey Fletcher