

January 3, 2023

Members Present: Rich Daubenspeck, John Quigley, Sheryl Neely, Bernie Simkins, Patty Mayhew

Members Absent: Steve Coates, Darlene Perna

Alternates Present: none

Alternates Absent: Melissa Magill, Teresa Six, Scott Rennie

Guest Present: Joe Bilinski

Liaisons for 2023 John (Jake) Bruno, Mike Marsh

The Recreation Commission Meeting was opened a 7:00 p.m. in the Recreation Building, located on Main Road.

The first order of business was to appoint a Secretary for 2023.

Upon motion by Mr. Daubenspeck seconded by Mr. Simkins and carried Carol Coulbourn was appointed Secretary. All members voted in the affirmative for the appointment.

Upon motion by Mrs. Neely seconded by Mr. Simkins and carried Rich Daubenspeck was nominated for the position of Chairman of the Recreation Commission. All members voted in the affirmative for the appointment.

Upon motion by Chairman Daubenspeck seconded by Mrs. Neely and carried Mr. Simkins was nominated for the position of Vice Chairman of the Recreation Commission. All members voted in the affirmative for the appointment.

Chairman Daubenspeck announced the following alternates had been appointed to the position of alternate to the Recreation Commission for the year 2021: 1st alternate Melissa Magill, 2nd alternate Teresa Six, and 3rd alternate Scott Rennie. Liaisons from the Township Committee 1st John (Jake) Bruno, 2nd alternate Michael (Mike) Marsh.

Discussion was held on the major expenses the Commission covered from funds raised by the group for 2022. (approximate expenses) Community Day \$35,000.00, Christmas at the Center \$5,000.00, Easter Egg Hunt \$1,500.00, Sr. Citizens Party \$3,000.00. It was suggested that a request be made to the Township Committee for some funds to be placed in the Township budget to help cover some of the activities. The Secretary noted that at one time the Recreation Commission had a line item in the Township budget of \$35,000 to \$38,000.

Chairman Daubenspeck noted that there could possibly be some grant funding available for recreation. It was suggested perhaps funding could be requested to upgrade the Forest Grove Recreation/Field area. Mr. Simkins suggested that we should focus on the Train Station and noted it was in need of some repairs and painting. He suggested materials should be used that would hold up for an extended time.

Mrs. Coulbourn noted that the building was both historical and recreational and they receive several visitors from all over. During the Christmas season several groups were seen taking group and family photos on the loading dock next to the Christmas Tree.

Mr. Bilinski asked Mr. Simkins if he could take a look at the building and perhaps prepare a list of specs for the work needed at the Train Station.

All members were in agreement that the Train Station should be the focus for a grant request. The request will be submitted to the Township Clerk Barbara Freijomil.

2nd Annual Al Batten Golf Tournament & COMMUNITY DAY

Chairman Daubenspeck suggested that a separate on line registration account should be set up for the golf tournament. Venmo or Lite Bright could be utilized. The account would be for deposits only and money would be transferred out.

He suggested a POS system for Community Day due to the fact most people no longer carry cash. He predicted there would be a 30% increase at the auction, food court and rides. He also noted he would have to meet with Gina Haze, the CFO, regarding purchase procedures.

Discussion was held on sponsorships, which would only be done one time. Potential sponsors would be informed the one time sponsorship donation would cover both the Golf Tournament and Community Day.

Fees for sponsors would be as follows: Bronze \$200-\$499, Silver \$500-\$999, Gold-\$1,000-\$3499, Platinum \$3,500.00-&above. Donors would receive the following: Bronze-name on banner golf tournament only, Silver-name on banner at both golf tournament and Community Day, Gold & Platinum name on banner at golf tournament, Community Day and golf towel.

Mr. Bilinski suggested that we purchase items for auction, with the exception of the nursery stock.

Mrs. Neely stated the total value of the baskets was about \$5,000.00 and the basket donations come from other sources. She also suggested perhaps we should do Tee shirts with the names of the Gold and Platinum sponsors names on them.

Members felt Tee shirts would create more work and you would need to get everyone's sizes. The golf towel would be an easier item to purchase.

Mrs. Coulbourn questioned if the Christmas at the Center and perhaps the Easter Egg Hunt should be included in the onetime per year sponsorship solicitation flyer. She noted that the Christmas at the Center was a big event.

Chairman Daubenspeck agreed and stated we should also include the Sr. Citizens Party.

Mrs. Magill stated she had experience working on web page, Facebook, photo shop and could do updates on the events.

Everyone agreed to utilize Mrs. Magill's experience on the events. It was suggested that a link could be established linking sponsors on our web site.

Mr. Quigley stated that we want to make sure the payment site is secure.

Chairman Daubenspeck stated the money would be sent to Event Brite, they serve like a ticket agent. We would need one form for sponsors and one form for registration.

A meeting was set for next Tuesday at 7:00 p.m. to work on the golf tournament details.

Upon motion by Mr. Simkins seconded by Mr. Quigley and carried the minutes of the December meeting were ordered approved as presented. All members voted in the affirmative.

Upon motion by Mr. Simkins seconded by Mrs. Neely and carried the meeting was ordered adjourned at 8:25 p.m. All members voted in the affirmative.

Respectfully submitted,

Carol Coulbourn, Secretary